The New India Assurance Company Limited

Bhubaneswar Regional Office

Annexure ‘A’ 3

**FINANCIAL BID FOR LEASE / RENTAL**

Date: 13.06.2024

Tender Reference No: BBSR RO/ Khandagiri OO Shifting\_ Search/Select/550205

Last Date of Submission: 20.06.2024

To

The Dy.General Manager

The New India Assurance Company Limited

Bhubaneswar Regional Office

Ref- Your advertisement in \_\_\_\_\_\_\_\_\_\_\_ newspaper / Company’s website with regard to lease of premises at Bhubaneswar. We offer you the premises described below on lease basis as under

1. ADRESS OF THE PREMISES OFFERED:
2. CARPET AREA OF THE PREMISES OFFERED:
3. MONTHLY RENTAL IN RS. PER SQ.FT. PER MONTH ON CARPET ARE:
4. MAINTENANCE CHARGES PER SQ.FT./ PER MONTH /ON CARPET AREA:
5. ANY OTHER TAXES / CESS / CHARGES:
6. TOTAL OF 3,4, & 5 ABOVE (RENT):
7. PERIOD OF LEASE (MINIMUM 9 YEARS WITH RENEWAL ON EVERY 3 YEARS OR 10 YEARS WITH RENEWAL ON EXPIRY OF 5 YEARS)
8. PERIODICAL ENHANCEMENT IN % (AFTER EVERY 3 OR 5 YEARS AS APPLICABLE)
9. REGISTRATION CHAEGES TO BE BORNE EQUALLY ON **50:50 BASIS**

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**DECLARATION**

1.I / We are aware that the ‘RENT’(no 6 above) mentioned above will be inclusive of all amenities including parking space, other conveniences provided by the landlord, municipal taxes, rates / surcharges & cess etc.

2. It is my / our duty to pay the statutory liabilities / dues in relation to the premises offered above to the appropriate authority within the due date & the Company shall have no other responsibility other than payment of the rent as mentioned above.

Signature

(Owner/Authorized Representative)

Date:

Place:

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